

<b>TITLE: OXYGEN &amp; SUCTION EQUIPMENT TESTING</b>		<b>SECTION: LAND AMBULANCE</b>	
<b>DATE: October 2, 2008</b>		<b>POLICY NO.: KDSB-LAS-V-19</b>	
<b>APPROVED BY: Resolution No. 2008-150</b>		<b>REVISED:</b>	

**POLICY STATEMENT**

Oxygen and Suction equipment utilized by Northwest EMS in the delivery of patient care will be tested on a regular basis to ensure compliance with industry standards.

**PROCEDURE**

1. Each oxygen/suction test kit will be certified annually by the manufacturer or an approved testing agency.
2. All oxygen regulators, flow meters, and suction units operated by Northwest EMS paramedics will be tested every six months by a qualified individual to ensure compliance with industry standards.
3. The service number and device serial number will be recorded on the inspection form.
4. The tester will determine whether the device functions in accordance with the required performance specifications.
5. Where a device is tested and found to be functioning in accordance with the manufacturer's specifications, the tester shall:
  - Affix a seal to the device listing the date (year/month) on which the device was tested.
  - Certify the device as operational on the certification form
6. Where a device is tested and found not to be functioning in accordance with the manufacturer's specifications, the tester shall:
  - Immediately remove the unit from service and replace with a service spare.
  - Send defective unit to manufacturer or designated agency for repair.