

<b>TITLE: FEE SUBSIDY – DEVELOPMENTAL ACCOMMODATIONS</b>		<b>SECTION: CHILD CARE SERVICES</b>	
<b>DATE: June 26, 2008</b>		<b>POLICY NO.: KDSB-CCS-IV-22</b>	
<b>APPROVED BY: Resolution No. 2008-96</b>		<b>REVISED:</b>	

**PURPOSE**

To establish a consistent process for fee subsidy of children who have not reached key developmental milestones and would benefit from the opportunity to continue in their current early learning program.

**BACKGROUND**

Fee subsidy is paid to the service providers based on the chronological age of the child according to the following schedule:

Age of the Child	Rate Paid
0-18 months	Infant Rate
18-30 months	Toddler Rate
30 months onward	Pre-school Rate

However, considerations can be made based on the developmental level of the child. Children develop at different rates during the early years and the opportunity for the child to remain in their original early learning program for an extended period of time could be the opportunity they need to build on skills in order to attain developmental milestones. According to the Day Nursery Act the ratios of employees to children are as follows:

Age of Children in Group	Ratio of Employees to Children	Maximum Number of Children in a Group
Under 18 months of age	3 to 10	10
18 months of age and over up to and including 30 months of age	1 to 5	15
more than 30 months of age up to and including 5 years of age	1 to 8	16

There fore it should be noted that a child could have a greater opportunity for progressive development based on smaller group size and developmental programming and is it is in the best interest of the child, those accommodations should be made.

**POLICY**

Program specific fee subsidy is available for children who have not met key developmental milestones and it is in the best interest of the child to remain in their current early learning program. This accommodation will give the service provider the opportunity to offer extended time to the child in their current program.

**PROCEDURE**

1. If the parent of the child has been approved to receive subsidy and the child becomes of chronological age that moves them into the next program group, however developmentally the child is not ready, accommodation can be made if it is in the best interest of the child's development.

**TITLE: FEE SUBSIDY –  
DEVELOPMENTAL ACCOMMODATIONS**

**SECTION: CHILD CARE SERVICES**

2. The Service Provider is responsible for having a Resource Teacher fill out the Developmental Accommodations Form and faxing it to the Kenora District Services Board for approval from the Children’s Services no later than two weeks prior to the change in the child’s chronological age and eligible program status.
3. A maximum of six (6) months will be allowed for this accommodation.

**DEVELOPMENTAL ACCOMMODATION FORM**

- To be completed by the parent and the resource teacher.
- To be reviewed bi-monthly to ensure programming is in the best interest of the Client.