

TITLE: SHIFT WORK	SECTION: CHILD CARE
DATE: February 15, 2007	POLICY NO.: KDSB-CCS-IV-16
APPROVED BY: Resolution No. 2007-19	REVISED: Resolution No. 2009-37

REFERENCES:

Ontario Child Care Service Management Guidelines Fee Subsidy

BACKGROUND:

It is important that subsidized child care not be so strictly limited to parents' hours of participation in employment that it becomes a barrier to their continuing participation. DSSBs have discretion to determine the appropriate amount of subsidized child care to provide in these situations based on a consideration of the parent's needs (including sleep where relevant) and the best interests of the child. It may make sense for children to attend child care for periods of time in addition to when their parents are actually working in order to reduce the disruption for the children and help support their early learning.

POLICY STATEMENT:

Parents working irregular shifts, night shifts and split shifts will be entitled to child care according to their needs. Full five day child care will be available to those parents who are working over twenty four hours a week or who demonstrate a need for the child to be attending a structured learning environment. A consideration for the needs of the child outside of the need for the parent to access child care will be a factor in determining the level of eligible subsidized care.

PROCEDURE:

1. The parent requests a schedule of care at the point of application for income testing. It is at this point that discussion about how many hours in an approved activity, how many hours of eligible hours of child care and the needs of the child are discussed.
2. If the parent disagrees with the allowable hours of care, he/she has the option of appealing to the Manager of Children's Programs for re-consideration of their file. An appeal must be made within ten (10) days of the completion of the income test.