

TITLE: FEE SUBSIDY – Joint Custody of Children	SECTION: CHILD CARE SERVICES
DATE: July 6, 2006	POLICY NO.: KDSB-CCS-IV-11
APPROVED BY: Resolution No. 2006-63	REVISED: Resolution No. 2007-19 Resolutuon No. 2009-37

PURPOSE

To establish clear guidelines for child care subsidies in the case of joint custody of children.

POLICY

Child Care Subsidy is available for parents who are working, attending school, participating in Ontario works or who have a referral from a social agency for their children. In the case of joint custody of children, parents may each apply to obtain child care subsidy for the period of time that the child is in their care.

PROCEDURE

Parents who have a joint custody arrangement must identify their situation at the time of the initial contact with the Administrative Support Clerk. At that time both parents will need to indicate their child's custody arrangements and the days each month, the child is in each household.

If both parents require child care, both parents will be Income tested. If only one parent requires child care, then only the one parent will need to be tested.

If joint custody cannot be verified, it will be assumed that the parent who receives the National Child Tax benefit has full custody and the right to apply for a full time subsidy (if eligible).

There will be two schedules for care, one for each of the custodial parents. The parent who has custody on those particular days will be responsible for the child care fees should the child be absent for more than three days in a month.

The parent who is receiving subsidy has a responsibility to ensure that the Administrative Support Clerk is aware of the custodial arrangements and advise of any changes that may occur during the subsidy period.