

TITLE: FEE SUBSIDY – STUDENTS	SECTION: CHILD CARE SERVICES
DATE: May 5, 2005	POLICY NO.: KDSB-CCS-IV-09
APPROVED BY: Resolution No. 2005-39	REVISED: February 15, 2007 Resolution No. 2007-19

REFERENCES:

Ontario Child Care Service Management Guidelines Fee Subsidy

POLICY STATEMENT:

New applicants who are students will be income tested according to their adjusted income.

PROCEDURE:

1. The income test is based on adjusted income which equals net income from line 236 on the income tax return less any UCCB payments received.
2. The proceeds of student loans are not considered income for tax purposes and are not included.
3. Grants under \$3,000 received by a post-secondary student are not reported as income if the student can claim the education amount for the program. Any amount over 3,000 would be reported. Any student not eligible for the education amount reports the portion over \$500.
4. It is important that subsidized child care not be so strictly limited to parents' hours of participation in education or training that it becomes a barrier to their continuing participation. Parents registered for classes or workshops equal to or greater than twenty hours a week will be entitled to full five day child care. These hours may be in the day or evening. Documentation of class schedule will be required at the time of income test.
5. Following graduation, full child care will be provided for a period of not more than three months to allow the graduate appropriate time to secure full time employment. When employment is secured, the parent will notify the KDSB as to their work schedule and required hours of care.