

<b>TITLE</b> FEE SUBSIDY – PARENT LAID OFF/FIRED FROM JOB	<b>SECTION:</b> CHILD CARE SERVICES
<b>DATE:</b> September 26, 2001	<b>POLICY NO.:</b> KDSB-CCS-IV-05
<b>APPROVED BY:</b> Resolution No. 2001-80	<b>REVISED:</b> February 15, 2007 Resolution No. 2007-19

**PURPOSE:**

To outline the process to be followed should a parent be laid off or fired from work.

**POLICY :**

Child Care subsidy is available for parents who are working, attending school, participating in Ontario Works or who have a referral from a social agency for their children.

**PROCEDURE:**

1. If a parent has been approved to receive child care subsidy and is laid off or fired from his/her work but requires child care services to job search and/or make alternative child care arrangements, a period of three months will be allowed.
2. Should work be found in this period, the parent will continue under the same subsidy calculation as before (either needs tested grandparented or income tested) unless the parent's income has decreased by 20% or more and it would be to their advantage to have a new income test completed.
3. Should the parent not find work or is not in an approved activity, the child Care Centre will be notified that subsidy is terminated following the three month period.
4. Child care fee subsidies may be provided where children have special or social needs, even if their parents do not have recognized needs themselves. The child's best interests should play a primary role in these decisions, but if the parent also has recognized needs, the parent's circumstances should also be taken into consideration.
5. Should the parent experience sporadic employment with the same employer and not seek full-time employment, the needs of the child should play a primary role in the decision regarding the amount of subsidized child care provided. Each case will be dealt with on its own merits.